GRANT TOWNSHIP / CLARE COUNTY, MICHIGAN

ROAD NAMING AND NUMBERING ORDINANCE

Number 23

Section 1.0: **Title.** There is hereby created, and this Ordinance shall be known and cited as, the "Grant Township Road Naming and Numbering Ordinance".

<u>Section 2.0: Purpose.</u> The purposes of this ordinance, is to establish a address numbering system in a uniform and logical manner and to provide rules and guidelines. It is not the objective of this ordinance to change all previously addressed structures. Changes to existing addresses will only be made when a non-conformity interferes with the accurate dispatch of emergency vehicles or postal delivery.

Section 3.0: Authority. This Ordinance is adopted under the authority and provision of the applicable Statutes of the State of Michigan, including but not limited to PA 156 of 1851 (MCL 46.11)

Section 4.0: **Definitions.** Unless a contrary definition is contained in the Ordinance, all words and phrases used in this Ordinance shall be understood and construed in accordance with their commonly accepted and understood meaning and definition.

- 1. "Road" is an interchangeable term in this Ordinance and they each refer to any thoroughfare, including both public and private roads, accessible to motor vehicle traffic and which affords the principal means of access to abutting property;
- 2. "Private Road" refers to any thoroughfare that is not a public road and is accessible to motor vehicle traffic and affords the principal means of ingress/egress of abutting property and from which driveway access is thereby gained to more than one premise. Not under the jurisdiction of the Clare County Road Commission.
- 3. "Premise" shall mean any lot or single parcel of land owned by any person, entity, firm, or corporation, public or private, improved with any building(s) whether occupied or not.
- 4. "Driveway" refers to the portion of the premise accessible to motor vehicle traffic and which provides the principal means of ingress/egress to a single lot or premise from street or road.
- 5. "Road Name" shall refer to any official name as recognized by the government authority.
- 6. "House Number" shall refer to the number assigned to consecutive intervals along a road pursuant to the number assignment formula contained herein.

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- 5. "Road Name" shall refer to any official name as recognized by the government authority.
- 6. "House Number" shall refer to the number assigned to consecutive intervals along a road pursuant to the number assignment formula contained herein.

- 7. "Number Assignment Formula" as found herein is defined as follows: Beginning from the point of origin, two house numbers shall be assigned for each interval on the right hand side of the road as one leaves the point of origin being assigned an even number and each interval on the left hand side as one leaves the point of origin assigned an odd number. The numbers assigned shall increase consecutively by equal intervals. Intervals shall run North, South, East, and West or diagonally from the point of origin.
- 8. "Primary Structure" refers to, but not limited to: residential building, mobile home park, commercial building, industrial building, office building, public building, utility facility, billboard, storage facility, lighted outdoor display, well and field pump.
- 9. "Interval" refers to the distance along a roadway, covered by this Ordinance, of 10.56 feet, there being 500 intervals per mile. Intervals of greater or lesser in length than 10.56 feet may be determined by dividing the actual distance of the mile section by 500.
- 10. "Point of Origin" refers to the intersection of an East-West base line and a North-South base line from where all intervals begin. The North-South, East-West intersection in Clare County shall be the section corner that is common to Section 36 of Greenwood Township, Section 31 of Hayes Township, Section 6 of Hatton Township and Section 1 of Lincoln Township.
- 11. "Diagonal Roads" refers to roads that do not run in an East-West or North-South direction.
- 12. "Agent" refers to a property owner's attorney, trustee, realtor, purchaser, broker, receiver, or tenant.
- <u>Section 5.0: Addressing.</u> The Grant Township Building Official shall assign a house number provided the same is consistent with the provision of these rules.
- Section 6.0: Existing Addresses. Grant Township will not be liable for the addresses that were created prior to the effective date of this ordinance.

Section 7.0: Procedure for Calculating Proper House Numbers. Beginning from the point of origin, two house numbers shall be assigned for each interval on the right hand side of the road as one leaves the point of origin assigned an even number and each interval on the left hand side as one leaves the point of origin assigned an odd number. The numbers assigned shall increase consecutively by equal intervals. Intervals shall run North, South, East, and West as diagonally from the point of origin. Fractions shall not be used in assigning house numbers. For standard mile sections (5280 feet), an interval of 10.56 shall be used. Using a record map, the house number will be assigned by first determining the nearest mile road or section line between the structure and the transacting base line. The distance between the front door of the primary structure and the mile road/section line will be measured and corresponding house number as given in table one will be assigned. The corresponding odd or even number in the table will be added to the mile section range number and issued to the property owner. For mile sections that are longer or shorter than standard length of 5,280 ft, the interval footage shall be determined by dividing the actual distance of the mile section by 500.

Section 8.0: Pre-numbered Recorded Subdivision Plats. Single family residential subdivision plats of record may be pre numbered in accordance with these rules. New development subdivision plats of record shall be numbered by the developer using the formulas and guidance of these rules. New development numbering by the developer shall be approved by the Building Official of Grant Township.

<u>Section 9.0: Corner Lots.</u> The rule to apply when assigning a number to a building on a corner lot is to assign a number from the street upon which the front entrance faces. Dual addresses shall be avoided.

Section 10.0 Procedure for issuing house numbers along diagonal, meandering and curvilinear roads. Where the road does not turn directly North-South or East-West, the general course of the road is to be used in determining the house number direction. A footage more or less than the 10.56 foot figure must be used in determining the proper house number interval. The correct base interval is obtained by dividing the actual distance of the road by 500. A house number interval will be determined by dividing the feet a house is from the point of origin by the base interval for a particular road.

Section 11.0 Numbering Along Roads Starting From Different Points on the Same Cross Roads. When a road does not begin at the sam location as a parallel road, the house number shall begin with the same house number measured from the baseline as on the parallel road.

Section 12.0 Number on the Circle Roads and Horseshoe Shaped Roads. Properties along circle roads, loop roads, and horseshoe shaped roads shall be numbered in consecutive order, pursuant to the procedure for calculating proper house numbers with even numbers on the inside of the circle and the odd numbers on the outside of the circle.

- Section 13.0 Numbering When the Roads Change Direction. If a road changes direction at a 60 degree angle or more and or a length of 300 feet or more, the numbering along the street shall be changed to reflect the orientation with a different baseline.
- Section 14.0 Numbering Apartments and Condominiums. Individual apartment buildings and group housing projects shall have one address number. Individual dwellings within the apartment complex shall be assigned suffix letters or numerals by the apartment complex management. House numbers shall be assigned to the buildings where a driveway or court joins the road and a number shall be the street address of all of the units, which face upon the driveway of an interior court.
- Section 15.0 Numbering Buildings in Business and Industrial Districts. In a business and Industrial district, each building facing the roadway, court or plaza shall have its own designated address number.
- Section 16.0 Numbering Duplex Buildings. Separate house numbers shall be assigned to the entrances of a duplex house, for an upstairs dwelling, which has an outside entrance, and for separate duplex buildings in the rar of the other buildings.
- Section 17.0 Numbering Mobile Home Parks. Mobile home parks shall have one addrss number. Individual mobile home lots withing park shall be assigned lot numbers by the mobile home park management. The management shall cause to be displayed, the lot number of each lot as defined in these rules and regulation.
- Section 18.0 Numbering Landlocked Property. The Procedure for calculating proper house numbers shall be used for numbering houses and buildings on landlocked properties. Private driveways and unparallel roads that service landlocked properties shall be given a name that is registered within and approved by the Grant Township Building Official.
- Section 19.0 Numbering Office Suites. Office suite buildings shall have one address number. Individual suites within the office building shall be assigned suffix letters or numbers by the office building management.
- Section 20.0 Naming of Roads. Any road, public or private that exists in Grant Township shall be, have, and be posted or signed with, a name that shall be registered with and approved by the appropriate department of the County of Clare, ie: Clare County Community Development Department or the Clare County Road Commission. Grant Township assumes no responsibility for re-naming of existing roads or naming new development roads. All requests for naming of existing or new roads will be referred to the Clare County Community Development Department or Clare County Road Commission. Grant Township assumes no responsibility for proper signing of existing or new roads within the Township.
- Section 21.0 Enforcing Agent. The enforcing agent for this ordinance shall be the Grant Township Building Official.

Section 22.0 Fees. The Grant Township Board under recommendation by the Grant Township Building Official shall set fees and adjust fees from time to time. Fees are paid to the Township for administration and record keeping of Addresses created under the provisions of this ordinance. The current fee will be part of the fee schedule used by the Grant Township Building and Electrical Enforcement Officials. The fee is payable upon issuance of an address number.

Section 23.0 Address Posting. When a new address is created and fees paid it is the applicants responsibility to post a sign displaying the number as follows: A sign and numbers shall be displayed on a six foot steel "T" type post or stronger with ten feet of the driveway and outside the road right of way. The top of the sign should be no less than four feet above ground level and the top shall be no higher than six feet. The sign should be free of visual obstructions and placed perpendicular to the road. This section provides a recommended placement guide and Grant Township assumes no responsibility by the applicant for failure to post the address number. Placement of the address sign is encouraged for the benefit of the applicant to rapidly identify and locate property.

<u>Section 30.0 Saving Clause.</u> The provisions of this Ordinance are hereby declared to be severable, and if any clause, sentence, word, section, paragraph, subparagraph, or provision is declared void or unenforceable, for any reason, by a court of competent jurisdiction, the the remaining portions of said Ordinance shall remain in full force and effect.

<u>Section 31.0</u> <u>Effective Date.</u> The effective date of this ordinance shall be 30 days after publication.

Daniel I. Dysinger Ir Supervisor

date 5/11/2010

Susan Wentworth, Clerk

Suggested change in Naming and Numbering Ordinance #23

Section 20.0 Naming of Roads. Any Road, public or private that exists in Grant Township shall be, have and be posted or signed with, a name that shall be registered with and approved by the appropriate department of the County of Clare, ie: Clare County Community Development Department or the Clare County Road Commission. All existing and previously established road names in Grant Township / Clare County shall remain unchanged. Grant Township assumes no responsibility for naming new roads. All requests for naming of new roads will be referred to the Clare County Community Development Department or Clare County Road Commission. Grant Township assumes no responsibility for proper signing of existing or new roads within the Township.